

## ASHFIELD DISTRICT COUNCIL: EXECUTIVE FUNCTIONS DECISION RECORD

Please use this form to record any Executive Decision taken by an Executive Lead Member or Chief Officer.

TO BE COMPLETED BY THE DECISION TAKER:	
<b>1. Title / Subject Matter:</b>	<p>Procurement and Supply of Building Materials and Goods.</p> <p>The Decision is in relation to the procurement and award of a range of contracts to be utilised in relation to repairs and maintenance activities. These items are to be purchased and located within the Stores and Joinery Workshop facility at the Depot. The contracts in question are to commence in the 2023/24 financial year.</p> <p>It is intended that the procurement of the contracts in question will be completed by either receipt of quotations (subject to contract value) as per the Contract Procedure Rules or via a Framework agreement through mini competition on a 'Call-off' basis.</p> <p>The materials contracts to be re-procured are as follows:</p> <ul style="list-style-type: none"><li>• Composite Doors and Accessories</li><li>• Decorating</li><li>• Electrical</li><li>• General Building</li><li>• General Plumbing</li><li>• Guttering Waste &amp; Overflow</li><li>• Heating</li><li>• Heavy Build Materials</li><li>• Iron &amp; Galvernised tube</li><li>• Ironmongery</li><li>• Kitchen Unit</li><li>• Plumbing Fittings</li><li>• Printing</li><li>• Screws &amp; Fittings</li><li>• Solid Fuel</li><li>• Timber sheet material</li><li>• Glazing Units</li><li>• Shower pumps</li></ul>
<b>2. Is this a Key Decision:</b>	<p>A Key Decision is one that is likely to:</p>

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The materials and goods associated with these contracts will be of significant value over the contract period but will vary dependant on the contract type.

**3. Decision Taken:**

The decision has been taken to re-procure the specified materials contracts in accordance with the Contract Procedure Rules to achieving value for money.

**4. Reasons for the Decision:**

The supply of these products will be on a 'call off' basis, as such does not commit the Authority to purchase a certain quantity or spend.

The proposed method of procurement will also ensure that the Authority receives value for money through the completion of robust procurement exercises.

**5. Copy of the Report or Briefing Note setting out the information which was used as the basis for the Decision:**

Please refer to mod.gov report.

**6. Was the Decision classed as exempt? If so, what were the reasons for this:**

Not Applicable

**7. Alternative Options Considered / Rejected:**

The alternative as opposed to utilising a Framework Agreement via a purchasing consortia would be to tender this basket of products ourselves which would have an impact on time and resource. By utilising a consortia these organisations offer larger buying power thus resulting in more competitive prices.

**8. Declarations of Interest and Dispensations – if applicable:**

Not Applicable

**9. Name / Title of the relevant Executive Lead Member(s) consulted (if appropriate):**

Not applicable
<b>10. Name / Title of the decision taker:</b> [REDACTED] Paul Parkinson, Executive Director - Operations
Date: 10/03/23
TO BE COMPLETED BY DEMOCRATIC SERVICES
<b>1. Date that the decision was notified to Members:</b> Friday, 17 March 2023
<b>2. Date and time when the Call-In period for this decision ends:</b> 5pm - Friday, 24 March 2023
<b>3. Date when the decision can be implemented (five clear working days following publication):</b> 25 March 2023
<b>4. Decision Reference Number (if applicable):</b> N/A

The completed form should be emailed to the Democratic Services Team:

[democratic.services@ashfield.gov.uk](mailto:democratic.services@ashfield.gov.uk)

They will arrange for it to be published on the Council's web site.